

**TECHNICAL ADVISORY COMMITTEE (TAC)  
MINUTES**

*Tuesday, March 7<sup>th</sup>, 2006*

**MEMBERS PRESENT:**

Terry Riordan (MPO)	Keith Browning (DG Co. PW)
Bill Ahrens (Planning)	Chuck Soules (Lawrence PW)
Byron Low (FHWA)	Sheila Stogsdill (Planning)
Joel Skelley (KDOT)	Debbie Van Saun (Ass't. City Mgr.)
Cliff Galante (Lawrence Transit)	

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**OTHERS PRESENT:**

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**1. Call to Order**

Chair called the meeting to order at 1:35 PM. A quorum was present.

**2. Action Item: Approval of Minutes**

The minutes of the Feb. 7, 2006 TAC meeting were approved as submitted. Motion by Skelley, second by Van Saun. Unanimously approved.

**3. Action Item: Amendment to 2006-2009 TIP**

The City of Baldwin City is requesting an amendment to the Street and Highway Element of the Transportation Improvement Program (TIP). The proposed projects are for three projects under the Transportation Enhancement program. The projects have already been awarded and must be included in the TIP before the projects can proceed. The projects are for downtown streetscape improvements, rehabilitation of the Midland RR depot, and rehabilitation of women's Bridge over Taury Creek. Question was asked whether the city can advertise for bids? Low replied that they can't incur costs but they may be able to advertise for bids. The city should check with KDOT Program Mgmt. for a decision on the matter. Question was asked about when the MPO would consider the TIP amendment. It is on the MPO's agenda for Monday, Mar. 13<sup>th</sup>.

Moved that TAC approve the amendments to the 2006-2009 Transportation Improvement Program (TIP) and recommend approval by the MPO. Motion by Soules, second by Browning. Unanimously approved.

**4. Discussion Item: TAC By-Laws**

This item was requested by KDOT for discussion. KDOT is suggesting that MPO committees have by-laws. KDOT and FHWA provided the committee with copies of TAC by-laws from the Topeka and Wichita MPOs. Van Saun asked if staff can do research into MPO by-laws. Riordan asked if staff could draft TAC by-laws for the committee to review at an upcoming meeting and adopt at a following meeting. Stogsdill mentioned consideration of expanding the MPO to include representation from Douglas co. small cities. Skelley stated that the TAC and MPO might need to consider weighted voting if/when additional jurisdictions are added to the MPO .

**4. Discussion Item: TIP Selection Criteria**

This item was requested by KDOT for discussion. Ahrens stated that currently projects are compiled into the TIP after being selected by individual implementing or operating agencies, i.e. projects are submitted to the MPO from KDOT's construction program, city & county CIPs, etc. Prior to inclusion in

the TIP, projects have already undergone selection, prioritizing, and budgeting by their submitting agencies.

FHWA suggested that staff/MPO develop a short description to include in the next TIP that formalizes and describes the criteria for inclusion of projects in the TIP.

#### **6. Discussion Item: Transportation Plan Update Process**

Ahrens briefed the TAC on the MPO's T2030 committee, the proposed bulletin board site for public comment, and the schedule for the plan update. Skelley asked if the TAC and/or MPO wanted to use a consultant to prepare the transportation plan update. City staff stated that this topic has been brought up numerous times and that the intention is still to prepare the plan in-house with consultant assistance for the travel model conversion and for scenario modeling associated with the plan preparation. The model conversion will also provide several add-on modules that will provide air quality impacts and will provide project cost estimates for input into the plan.

Low stated that the plan should be SAFTEA-LU compliant. Ahrens noted that if the plan is adopted before July, 2007, then it has to be TEA-21 compliant and not address any additional requirements of SAFTEA-LU. Low stated that there is a requirement that any TIPs or TIP modifications must be based on a SAFTEA-LU compliant long-range plan, so MPOs have to do fully compliant plans regardless.

Skelley suggested that the T2030 committee add additional representation that might include: transit, Douglas Co., small cities, etc. Riordan stated that this will be mentioned at the upcoming Planning Commission/MPO meeting.

**7. Other Business:** Low has a PowerPoint presentation on MPOs. He will email it to the TAC and it might be suitable for posting on the MPO's website.