

Administrative Review Project Types List

The following is a list of project types that City staff will have the authority to administratively approve. If the proposed project meets the Secretary of the Interiors' Standards for Rehabilitation and Guidelines for Rehabilitating Historic Buildings and/or the Standards and Guidelines for Evaluating the Effect on Projects on Environs, then City staff will administratively approve the proposed project. Upon approval of the administrative review, a memo of release will be issued to the Neighborhood Resources Department. The Lawrence Historic Resources Commission will confirm administrative approvals at their next regular meeting. If staff determines that the proposed project will "encroach upon, damage or destroy" a listed property or the associated environs, then the proposed project will be forwarded to the Lawrence Historic Resources Commission for full review.

Properties listed on the National Register and/or the Kansas Register of Historic Places:

- Replacement of roofing materials with like-kind materials
- Repair of architectural elements such as porches, fascia, windows, doors, with like-kind replacement materials
- Installation of mechanical, plumbing, or electrical systems that require minimal changes
- Installations of awnings and signs on commercial properties
- Interior modifications that do not affect character-defining elements of the structure
- Installation of fire safety equipment, or minor alterations to meet the Americans with Disabilities Act
- Public improvements including improvements to streets, curbs, sidewalks, parking areas, parks, and other amenities
- Rezoning, Special Use Permits, Conditional Use Permits, subdivision of property, or vacation of streets or alleys
- Minor exterior building changes
- Sidewalk dining
- Minor exterior building additions to accessory structures
- Similar projects.

Properties within 500 feet of a property listed on the National Register and/or the Kansas Register of Historic Places:

- All projects except for demolition of primary structures, new construction of primary structures, and building additions that are equal to or greater than 20% of the existing building footprint.
- Demolition of outbuildings that are not significant to the environs of the listed property
- Demolition of outbuildings with appropriate replacement structures
- Rezoning, Special Use Permits, Conditional Use Permits, subdivision of property, or vacation of streets or alleys
- Similar projects.